

**TOWN OF DAVIE  
TOWN COUNCIL AGENDA REPORT**

**TO:** Mayor and Councilmembers

**FROM/PHONE:** Joseph Montopoli, Fire Chief/EMC 954-797-1842

**PREPARED BY:** Julie Downey, Assistant Chief EMS 954-797-1189

**SUBJECT:** Resolution

**AFFECTED DISTRICT:** All

**ITEM REQUEST:** Schedule for Council Meeting

**TITLE OF AGENDA ITEM:** CONTRACT EXTENSION - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE MAYOR TO EXTEND THE CONTRACT FOR ONE (1) ADDITIONAL YEAR WITH ADVANCED DATA PROCESSING, INC. TO PROVIDE EMS BILLING SERVICES, WHICH INCLUDES A REDUCTION OF THE INTEREST RATE TO SIX AND THREE QUARTERS PERCENT (6.75%) OF ALL MONIES COLLECTED, EXCLUDING AMOUNTS COLLECTED FROM FLORIDA MEDICAID. (\$110,000)

**REPORT IN BRIEF:** The Town is in need of a company to provide EMS billing services. Advanced Data Processing, Inc. (ADPI) has been successfully providing these services to the Town since October, 1998. ADPI has an extensive list of municipal clients which is attached hereto. The fee for services for all Broward County municipalities is identical. The agencies within Broward County that do not use ADPI, use their own staff or a hospital. ADPI has proven to be the most effective and efficient provider of these services. The initial contract was a three (3) year agreement with options to extend the contract for two (2) additional one (1) year terms by mutual agreement of the parties. The reduction of interest rate of six and three quarters percent (6.75%) represents a savings reduction of a one quarter percent (.25%) from previous years of all monies collected, excluding amounts collected from Florida Medicaid. Staff wishes to extend the agreement for one(1) year, expiring May 31st, 2009.

**PREVIOUS ACTIONS:** R-2007-249, R-2004-78

**CONCURRENCES:** N/A

**FISCAL IMPACT:** Yes

Has request been budgeted? Yes

If yes, expected cost: \$ 110,000

Account Name: Contractual Services EMS – 001-0602-522-0306

**RECOMMENDATION(S):** Motion to approve resolution

**Attachment(s):** Resolution, Mutual Agreement Letter, Davie Fire Memo, ADPI Memo

RESOLUTION \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE MAYOR TO EXTEND THE CONTRACT FOR ONE (1) ADDITIONAL YEAR WITH ADVANCED DATA PROCESSING, INC. TO PROVIDE EMS BILLING SERVICES, WHICH INCLUDES A REDUCTION OF THE INTEREST RATE TO SIX AND THREE QUARTERS PERCENT (6.75%) OF ALL MONIES COLLECTED, EXCLUDING AMOUNTS COLLECTED FROM FLORIDA MEDICAID.

WHEREAS, the Town is in need of a company to provide EMS billing services; and

WHEREAS, Advanced Data Processing, Inc. (ADPI) has unique expertise in this area and has been providing satisfactory services to the Town for several years as well as many other Florida municipalities; and

WHEREAS, the Town Council authorizes the Mayor to extend the contract with ADPI for EMS billing services for one (1) additional year commencing June 1, 2008.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA.

SECTION 1. The Town Council of the Town of Davie hereby authorized the Mayor to extend the contract agreement starting June 1, 2008 through May 31, 2009 with Advanced Data Processing, Inc. for EMS billing services which is attached hereto and identified as Attachment "A".

SECTION 2. The Town Council authorizes the expenditures from the EMS Contractual Services account.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2008

\_\_\_\_\_

MAYOR/COUNCILMEMBER

ATTEST:

\_\_\_\_\_  
TOWN CLERK

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2008

AMENDMENT TO AGREEMENT BETWEEN  
TOWN OF DAVIE  
AND  
ADVANCED DATA PROCESSING, INC. (D/B/A ADPI-INTERMEDIX  
CORPORATION) FOR RESCUE AMBULANCE BILLING & RELATED  
PROFESSIONAL SERVICES.

THIS AMENDMENT TO AGREEMENT ("Amendment") is made and entered into as of the \_\_\_\_ day of \_\_June\_\_\_\_\_, 2008, by and between ADVANCED DATA PROCESSING, INC. (d/b/a ADPI-Intermedix Corporation), a Delaware corporation ("Contractor"), and the TOWN OF DAVIE ("Town") a Florida municipal corporation.

WITNESSETH:

WHEREAS, the Contractor and the Town entered into an agreement (the "Agreement") for the Contractor to provide ambulance billing and related professional services on April 2, 2004;

WHEREAS, the original term of the Agreement was for a three year period from June 1, 2004 to May 31, 2007;

WHEREAS, the Agreement provides for two additional one year renewals based on the mutual agreement of the parties; and

WHEREAS, the parties wish to renew the Agreement for a one-year period commencing June 1, 2008;

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and intending to be legally bound, the parties agree as follows:

1. Section 4.03 (a) of the Agreement is hereby amended to read as follows:

4.03 (a) Six and three quarters percent (6.75%) of all monies collected by Contractor, excluding amounts collected from Florida Medicaid, plus

2. Except as set forth above, each and every provision of the Agreement shall remain in full force and effect.

IN WITNESS OF THE FOREGOING, the Town has caused this Amendment to Agreement to be signed by its Mayor, attested by the Town Clerk, and the Contractor has executed this Agreement, effective as of the date set forth above.

TOWN OF DAVIE, FLORIDA

By: \_\_\_\_\_  
Mayor

ATTEST:  
Town Clerk  
Town of Davie, Florida

By: \_\_\_\_\_ (SEAL)

APPROVED AS TO FORM:  
Town of Davie Attorney's Office:

By: \_\_\_\_\_

CONTRACTOR:  
Advanced Data Processing, Inc. (d/b/a  
ADPI-Intermedix Corporation) a Delaware  
Corporation

\_\_\_\_\_  
Doug Shamon  
President

(Corporate Seal)

State of Florida  
Broward County

Before me, an officer duly authorized by law to administer oaths and take acknowledgments, personally appeared Doug Shamon, as President of Advanced Data Processing, Inc. (d/b/a ADPI-Intermedix), a Delaware corporation, and acknowledged execution of the foregoing Amendment to Agreement for the use and purposes mentioned in it and that the instrument is the act and deed of the Contractor.

In witness of the foregoing, I have set my hand and official seal in the State and County aforesaid on \_\_\_\_\_, 2008.

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Notary Public, State of Florida at

My commission expires:



June 3, 2008

Mr. Tom Truex, Mayor  
Town of Davie  
6591 Orange Drive  
Davie, FL 33314

Dear Mr. Truex:

Advanced Data Processing, Inc. (d/b/a ADPI-Intermedix) requests to renew our agreement with the Town of Davie, originally entered into on April 2, 2004, for EMS transportation billing and related services. The original agreement allows for two, one year extensions by mutual agreement of both parties. In addition, we hereby agree to reduce our fee for non-Medicaid collections to six and three quarter's percent (6.75%) for this one year renewal period. All other conditions and terms of the original agreement entered into on April 2, 2004 remain in full force and effect.

The renewal agreement shall, upon your signature below, have an effective date of June 1, 2008 and run for a 12-month period until May 31, 2009.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Doug Shamon'.

Doug Shamon  
President

Town of Davie

By: \_\_\_\_\_  
Mayor





**MEMORANDUM**  
**DAVIE FIRE RESCUE**  
**OFFICE OF THE FIRE CHIEF**

**TO:** Gary Shimun, Town Administrator

**FROM:** Joseph Montopoli, Fire Chief

**SUBJECT:** ADPI Contract Extension

**DATE:** June 9, 2008

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The Town is in need of a company to provide EMS billing services. Advanced Data Processing, Inc. (ADPI) has been successfully providing these services to the Town since October, 1998. The contract extension is for one (1) additional year that includes a reduction of the interest rate to six and three quarters percent (6.75%) of all monies collected, excluding amounts collected from Florida Medicaid, with Advanced Data Processing, inc. to provide EMS billing services.